

**SCAPPOOSE INDUSTRIAL AIRPARK
ADVISORY COMMITTEE MEETING
JULY 25, 2011**

The regular meeting of the Scappoose Industrial Airpark Advisory Committee was held Monday, July 25, 2011 at 5:00 p.m. in the conference room of the Port of St. Helens office.

Advisory Committee

Ted Dvorak
Chuck Flynn (absent)
Keith Forsythe
Mike Greisen
John Helm
Steve Hooper
Chris Iverson
Norm Jones
David Langford (absent)
Shirley Parsons

Staff

Pat Trapp
Sydell Cotton

Meeting Called to Order

The meeting of the Scappoose Industrial Airpark Advisory Committee was called to order by John Helm at 5:01 p.m.

Approval of Minutes

Shirley Parsons moved Keith Forsythe seconded a motion to approve the June 27, 2011 minutes as presented. Motion carried unanimously.

Old Business/Updates

a) Project Updates

Pat Trapp reported the survey for the tree removal is complete and the obstructions have been mapped out. The next step is to meet with the land owners to identify which trees will be tagged to be removed and to discuss and determine which types of trees will replace those removed.

Pat reported on the parking lot/fencing project. He said Craig reviewed the draft change order with WHPacific; all issues were resolved with the final to come within a week for FAA's approval and to begin construction.

Pat reported on the new building for Oregon Aero. He said bids are in, an analysis has been done and Craig is working on a recommendation to present to the Commission in a couple of days. Construction is expected to begin this fall.

b) Wings and Wheels Summer Event

Pat announced event coordination for wings and wheels is moving along. He said some vendors have secured a spot and participating clubs are scheduled to attend. FAA has approved the event; he also commented that more volunteers are needed.

c) Airport Marketing Effort/Video Update

The marketing video is moving along, lots of good footage, it's working through the editing room right now, should expect to see a complete shortly.

d) New Hangar Licenses

Pat went over the changes as discussed during the last Airport Advisory Committee meeting. John Helm shared what he learned from his insurance agent and attorney. Chris asked to add topic of waiver of subrogation to the next Commission meeting agenda. Some wording changes to item 12 need to be addresses before finalizing.

**SIA Advisory Committee Meeting
July 25, 2011**

Chris Iverson asked about the compass rose project. Keith Forsythe is waiting for incoming information. Steve Hooper suggested maintaining the existing compass rose as opposed to installing a new one.

New Business

None.

Next Meeting: August 29, 2011

As there was no other business the meeting adjourned at 5:47 p.m.

August 29, 2011

Date Approved

Steve Hooper

Secretary Signature