

**PORT OF ST. HELENS  
OCTOBER 27, 2010  
CLATSKANIE, OREGON 97016**

The Port of St. Helens held their Board meeting at 5:00 p.m., on Wednesday, October 27, 2010 at Clatskanie City Hall, 95 Nehalem Street, Clatskanie, Oregon with the following present:

**Commissioners**

|                         |                                |
|-------------------------|--------------------------------|
| <b>Robert Keyser</b>    | President                      |
| <b>Colleen DeShazer</b> | Vice President                 |
| <b>Mike Avent</b>       | 2 <sup>nd</sup> Vice President |
| <b>Terry Luttrell</b>   | Treasurer                      |
| <b>Chris Iverson</b>    | Secretary                      |

**Staff**

|                      |                          |
|----------------------|--------------------------|
| <b>Paula Miranda</b> | Deputy Exec. Director    |
| <b>Craig Allison</b> | Property & Oper. Manager |
| <b>Sydell Cotton</b> | Executive Assistant      |

**Guests**

|                         |                           |
|-------------------------|---------------------------|
| <b>Tony Hyde</b>        | Columbia County           |
| <b>Earl Fisher</b>      | Columbia County           |
| <b>Richard Stellner</b> | HR Consultant             |
| <b>Mike Livingston</b>  | PGE                       |
| <b>Brianne Hyder</b>    | PGE                       |
| <b>Rick Tetzloff</b>    | PGE                       |
| <b>Judy Crafton</b>     | PGE                       |
| <b>Mark Fryburg</b>     | PGE                       |
| <b>Kirk Fraser</b>      | PGE                       |
| <b>Mike Sealy</b>       | Sealy Family Farm         |
| <b>Stan Haas</b>        | Clatskanie Citizen        |
| <b>Greg Hinkelman</b>   | City of Clatskanie        |
| <b>Diane Pohl</b>       | Mayor, City of Clatskanie |

**Legal Counsel**

**Robert Salisbury**

**News Media**

**Debbie Hazen** Clatskanie Chief

The Port of St. Helens Board meeting was called to order at 5:00 p.m. by President Robert Keyser.

**Consent Agenda**

Colleen DeShazer moved, Mike Avent seconded a motion to approve the October 13, 2010 minutes, bills and monthly financial report as presented. Motion carried unanimously.

**Work Session**

**Item A**

**PGE PRESENTATION**

Robert Keyser introduced Rick Tetzloff of PGE, Project Manager for the Port Westward Unit 2 project. Rick gave a briefing on PGE and Port Westward Unit 1. He talked about the bidding process and all steps necessary to move forward with the project. If selected through the RFP process as Rick discussed, construction of the Port Westward Unit 2 could begin in 2012.

Robert Keyser asked the Commission if they would agree to help PGE by submitting a letter in support of the application to the Oregon Department of Environmental Quality. Consensus was give by the Commission to submit a letter.

**Unfinished Business**

**Item A**

### **SCAPPOOSE BAY MARINE PARK UPDATE**

Craig Allison met Andrew Niemi to get an update on their progress. He said the survey of the marina footprint is complete and is working on getting the results.

Craig reported the marina staff continues to work on D dock and the transformer floats. They've done some clean up at the Multnomah site. The plan is to retrieve a couple of good logs from the old C dock to rebuild some of the failing logs on the existing floats.

Chris Iverson reported the marina staff has completed the work on the fingers and they continue on with other repairs. Chris encourages the Commission to take a tour of the marina.

Robert asked to revisit the marina staff agreement at the next work shop.

### **Item B**

#### **EXECUTIVE DIRECTOR SEARCH – UPDATE**

Richard Stellner met with the Selection Review Committee last Thursday. They reviewed and commented on thirteen candidates. He said it was pretty clear that the five committee members chosen are a very solid group to continue in the process. Richard mailed out the comments to each of the Commissioners last week. The Commission talked about video conferencing and background checks. They would like to meet next week to begin interviewing the top five candidates.

### **New Business**

#### **Item A**

#### **RESOLUTION 2010-77**

A RESOLUTION AUTHORIZING THE PORT OF ST. HELENS TO AMEND THE LOAN CONTRACT WITH THE STATE OF OREGON FOR LOAN PROJECT L02004

Chris Iverson moved, Terry Luttrell seconded a motion to adopt Resolution 2010-77, Authorizing amendment number 2 to loan contract for project L02004. Motion carried unanimously.

#### **DEPUTY EXECUTIVE DIRECTOR REPORT**

Paula Miranda met with PGE and Beaver Drainage District regarding FEMA issues. Paula also attended the Channel Deepening celebration. She said the channel is now open and is 43 feet deep. She said the Port of St. Helens and Port of Portland were the only Ports in Oregon to sponsor the event besides the Ports in Washington.

Paula received a letter from Jon Hanken from the City of Scappoose requesting to join the Enterprise Zone with Columbia City and City of St. Helens. She handed the letter to the Commission to read.

Chris Iverson moved, Colleen DeShazer seconded a motion to continue with the original awarded contract to Competitive Commercial Roofing as approved previously and to deny the protest. Motion carried unanimously.

Paula reported AMEC along with DEQ conducted an inspection of the Railroad Avenue site about a month ago. She said they are finding the site is worse than expected. She said when DEQ becomes aware these type of finding they want to expand the scope of work and do more sampling. She said

this will add an additional \$4,000 to the original scope of work. Consensus of the Commission was given to Paula to move forward on this issue.

Chris Iverson expressed his gratitude towards Mayor Pohl for her role on the selection committee and for the treats she provided tonight.

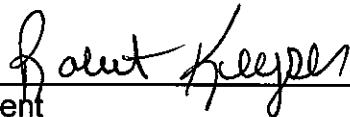
Colleen DeShazer had no report.

Mike Avent also expressed his gratitude to Mayor Pohl.

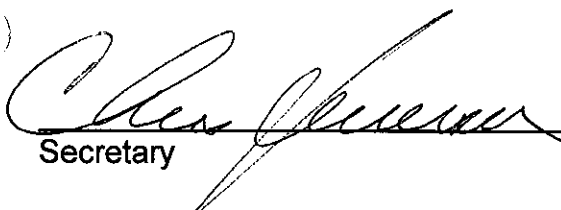
Robert Keyser had no report.

Terry Luttrell thanked Mayor Pohl as well.

**THERE BEING NO FURTHER BUSINESS BEFORE THE COMMISSION THE MEETING  
ADJOURNED AT 6:30 P.M.**

  
\_\_\_\_\_  
President

November 10, 2010  
\_\_\_\_\_  
Date Commission Approved

  
\_\_\_\_\_  
Secretary

Exhibits to minutes are attached only to the original which can be examined at the Port Office, 100 E Street, Columbia City.