

**PORT OF ST. HELENS
JUNE 22, 2011
COLUMBIA CITY, OREGON 97018**

The Port of St. Helens held its Board meeting at 5:00 p.m., on Wednesday, June 22, 2011 at the Port Office, 100 E Street, Columbia City, Oregon with the following present:

Commissioners

Robert Keyser	President
Colleen DeShazer	Vice President (absent)
Mike Avent	2 nd Vice President
Chris Iverson	Secretary
Terry Luttrell	Treasurer

Staff

Patrick Trapp	Executive Director
Paula Miranda	Deputy Executive Director
Babette Heeffle	Finance Manager
Craig Allison	Prop. & Oper. Manager
Sydell Cotton	Executive Assistant/Office Coordinator

Guest

Reg Minter	Port Consultant
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Legal Counsel

Robert Salisbury

The Port of St. Helens Board meeting was called to order at 5:10 p.m. by President Robert Keyser.

Consent Agenda

Chris Iverson declared a conflict of interest with regards to check number 28078 made out to SDAO he asked that the check be removed from the list of bills to be paid.

Chris Iverson moved, Mike Avent seconded a motion to approve the June 8, 2011 minutes and bills as presented with the exception of removing the check to SDAO. Motion carried unanimously.

Mike Avent moved, Terry Luttrell seconded a motion to approve check number 28078 made out to SDAO. Chris Iverson abstained from voting due to direct conflict of interest. Mike Avent, Terry Luttrell, and Robert Keyser voted Aye. Motion carried.

Unfinished Business

Item A

SCAPPOOSE BAY MARINE PARK UPDATE

Craig Allison reported he has been working with Mike and Rocky to identify any loose ends and reach a good stopping point on major projects for the next couple of weeks. Craig would like them to focus on building a finger pier proto-type for C Dock so they know how to better proceed with that portion of the project.

Chris Iverson reported one wall of the restroom has been framed up. He also said some of the volunteers are in disagreement with regards to volunteers spending their own money to purchase materials and not expecting to be reimbursed.

Craig reported its OSMB grant season. He's had several communications with them on a grant application he submitted a couple of months ago. The application submitted is for a floating launch ramp, floating dock, a transient dock, rehab and extension. He said they have approved the rehab portion of the application and are encouraging him to seek assistance with the extension portion in the near future.

New Business

Item A

SHERPA AIRCRAFT UPDATE

Craig reported the promissory note has been signed and returned to the Port. Glen had a few

question with the promissory note Craig will be working with Mr. Gordon to resolve any issues.

Item B

ACCEPTANCE OF OFFICAL ABSTRACT OF VOTES FOR SPECIAL DISCTRICTS HELD MAY 17, 2011

Chris Iverson moved, Terry Luttrell seconded a motion to accept the Official Abstract of votes. Motion unanimously.

Item C

RESOLUTION 2011-37

A RESOLUTION AFFIRMING THE PORT OF ST. HELENS MATCH COMMITMENT FOR THE RESOURCE ASSISTANCE FOR RURAL ENVIRONMENTS (RARE) PROGRAM

Chris Iverson moved, Terry Luttrell seconded a motion to adopt Resolution 2011-37, match Commitment for the RARE program. Motion carried unanimously.

Item D

RESOLUTION 2011-38

A RESOLUTION OF THE PORT OF ST. HELENS AUTHORIZING THE PORT TO ENTER INTO A FOURTH AMENDMENT TO LETTER OF ENGAGEMENT WITH RICHARD STELLNER TO PROVIDE HUMAN RESOURCE MANAGEMENT CONSULTING SERVICES TO THE PORT

Chris Iverson moved, Terry Luttrell seconded a motion to adopt Resolution 2011-38, authorizing a fourth amendment to Richard Stellner's service contract. Motion carried unanimously.

Item E

RESOLUTION 2011-39

A RESOLUTION APPROVING A MEMORANDUM OF UNDERSTANDING BETWEEN THE SCAPPOOSE RURAL FIRE DISTRICT AND THE PORT OF ST HELENS FOR MARITIME SECURITY SERVICES FOR ANY FUTURE REGULATED FACILITIES

Chris Iverson moved, Terry Luttrell seconded a motion to adopt Resolution 2011-39, entering into an MOU with Scappoose Rural Fire District. Motion carried unanimously.

Item F

RESOLUTION 2011-40

A RESOLUTION OF THE PORT OF ST. HELENS AUTHORIZING THE PORT OF ST. HELENS TO ENTER INTO A CONSENT OF LANDLORD WITH COLUMBIA-PACIFIC ENCOMIC DEVELOPMENT DISTRICT

Terry Luttrell moved, Chris Iverson seconded a motion to adopt Resolution 2011-40, entering into a Consent of Landlord with Columbia Pacific Development District. Motion carried unanimously.

Item G

RESOLUTION 2011-41

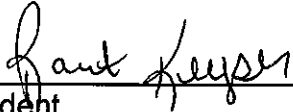
A RESOLUTION AUTHORIZING ORPET EXTENDED ENTERPRISE ZONE BENEFITS FOR A FOURTH AND FIFTH YEAR IN THE SOUTH COLUMBIA COUNTY ENTERPRISE ZONE

Mike Avent moved, Terry Luttrell seconded a motion to adopt Resolution 2011-41, authorizing ORPET extended enterprise zone benefits. Mike Avent and Chris Iverson voted Naye. Robert Keyser and Terry Luttrell voted Aye. Motion failed.

EXECUTIVE DIRECTOR'S REPORT

A written report was provided and read by Pat Trapp.

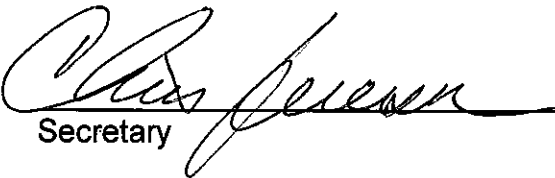
**THERE BEING NO FURTHER BUSINESS BEFORE THE COMMISSION THE MEETING
ADJOURNED AT 5:45 P.M.**



President

July 13, 2011

Date Commission Approved



Secretary