

**PORT OF ST. HELENS
APRIL 27, 2011
COLUMBIA CITY, OREGON 97018**

The Port of St. Helens held its Work Session at 5:00 p.m., on Wednesday, April 27, 2011 at the Port Office, 100 E Street, Columbia City, Oregon with the following present:

Commissioners

Robert Keyser	President
Colleen DeShazer	Vice President (absent)
Mike Avent	2 nd Vice President
Chris Iverson	Secretary
Terry Luttrell	Treasurer

Staff

Pat Trapp	Executive Director
Paula Miranda	Deputy Executive Director
Babette Heefle	Finance Manager
Craig Allison	Property & Operations Mgr
Sydell Cotton	Exec. Asst/Office Coordinator

Guest

Kurt Harrington	AMEC
Robin Johnston	AMEC
Mark Boyd	GVI
Gene Grasso	PPFP
David Stocker	CCET

Legal Counsel

Robert Salisbury

The Port of St. Helens Work Session was called to order at 5:00 p.m. by President Robert Keyser.

Consent Agenda

Mike Avent moved, Terry Luttrell seconded a motion to approve the April 13, 2011 minutes and bills as presented. Chris Iverson abstained from voting on item B, approval of bills. Motion carried.

Unfinished Business

Item A

SCAPPOOSE BAY MARINE PARK UPDATE

Craig Allison reports; the permits for phase I of the project will be issued Thursday or Friday of this week, a resolution follows to begin construction on the floating restroom. The plans were approved as submitted to the County the sprinkler system issue was resolved. Then onto the C dock finger project plans and procedures. He also stated ongoing work continues along the main walkway and D dock. Lastly Craig reported the office has been busy with phone calls from marine park visitors due parking violations issued by volunteers. Craig said this is a learning curve for us all, more signs have been ordered.

New Business

Item A

RESOLUTION 2011-17

A RESOLUTION APPROVING A DEMOLITION SERVICES CONTRACT BETWEEN EVEN CONSTRUCTION, INC. AND THE PORT OF ST. HELENS

Chris Iverson moved, Mike Avent seconded a motion to adopt Resolution 2011-17, Even Construction Demolition Contract. Motion carried unanimously.

Item B

RESOLUTION 2011-18

A RESOLUTION AUTHORIZING THE CONSTRUCTION OF A FLOATING RESTROOM FACILITY AT THE SCAPPOOSE BAY MARINE PARK

Chris Iverson moved, Mike Avent seconded a motion to adopt Resolution 2011-18, Construction of a floating restroom project. Motion carried unanimously.

Item C

RESOLUTION 2011-19

A RESOLUTION APPROVING AMENDMENT #3 TO WHPACIFIC TASK ORDER #1 FOR THE SCAPPOOSE INDUSTRIAL AIR PARK OBSTRUCTION REMOVAL PROJECT

Mike Avent moved, Terry Luttrell seconded a motion to adopt Resolution 2011-19, Amendment #3 to WHPacific Task Order #1. Motion carried unanimously.

Item D

RESOLUTION 2011-20

A RESOLUTION REAPPOINTING SHIRLEY PARSONS AND KEITH FORSYTHE TO THE SCAPPOOSE INDUSTRIAL AIRPARK ADVISORY COMMITTEE

Mike Avent moved, Chris Iverson seconded a motion to adopt Resolution 2011-20, Reappointment of Advisory Committee members. Motion carried unanimously.

Item E

RESOLUTION 2011-13

A RESOLUTION OF THE PORT PLEDGING A DONATION TO THE COLUMBIA COUNTY ECONOMIC TEAM

This item was tabled until next meeting.

Item F

CES LETTER OF INTENT OF TERMINATION – PORT WESTWARD INDUSTRIAL PARK

Chris Iverson moved, Mike Avent seconded a motion to approve staff's recommendation of waiving the reservation fee of \$11,194.00. Motion carried unanimously.

Item G

RESOLUTION 2011-21

A RESOLUTION OF THE PORT OF ST. HELENS AUTHORIZING THE PORT TO ENTER INTO A LEASE WITH PACIFIC PHOENIX FOREST PRODUCTS, LLC FOR A PROPERTY LOCATED AT RAILROAD AVE, ST. HELENS, OREGON

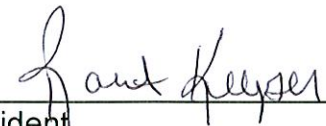
The Commission reached consensus to table approval of this item. They will reconvene Thursday, April 28, 2011 at 4:00 p.m. to finalize.

Work Session

Kurt Harrington and Robin Johnston of AMEC came in to update the Commission on the Port's Railroad Ave site remedial investigation. They talked about the mapped out area of concern, various findings and the steps they are taking to move forward.


Pat reported on the National Ports conference he attended recently. He said it was well worth the one day event.

THE COMMISSION RECESSED UNTIL 4:00 P.M., THURSDAY, APRIL 28, 2011



President

May 11, 2011
Date Commission Approved



Secretary