

PORT OF ST. HELENS
DECEMBER 8, 2010
COLUMBIA CITY, OREGON 97018
Amended 01/07/2011

The Port of St. Helens held its Board meeting at 8:30 a.m., on Wednesday, December 8, 2010 at the Port Office, 100 E Street, Columbia City, Oregon with the following present:

Commissioners

Robert Keyser	President
Colleen DeShazer	Vice President (by phone)
Mike Avent	2 nd Vice President
Terry Luttrell	Treasurer
Chris Iverson	Secretary

Staff

Paula Miranda	Deputy Exec. Director
Babette Heeffle	Finance Manager
Craig Allison	Property & Oper. Manager
Sydell Cotton	Executive Assistant

Guests

Richard Stellner Port HR Consultant

Legal Counsel

Robert Salisbury

The Port of St. Helens Board meeting was called to order at 8:30 a.m. by President Robert Keyser.

Consent Agenda

Mike Avent moved, Terry Luttrell seconded a motion to approve the December 3, 2010 minutes and bills as presented. Motion carried unanimously.

Unfinished Business

Item A

SCAPPOOSE BAY MARINE PARK UPDATE

Craig Allison reported he and Commissioners Iverson and DeShazer met at the marina along with Mike Jones and Rocky Thurman. They developed a prioritized list of activities beyond what are already in queue. The items were prioritized based on safety and immediacy. The other piece they talked about was moving forward with the improvement project. Craig will schedule time to meet with Lower Columbia Engineering to see if they could develop a prototype cost for a finger pier and then look at having Mike and Rocky construct a finger pier to the plan specifications.

Chris Iverson reported it was a productive meeting. Mike and Rocky showed them what they've done and what needs to be done. Chris said Mike and Rocky would rather stay on with the Port and complete the work.

Colleen DeShazer moved, Chris Iverson seconded a motion to extend Mike Jones and Rocky Thurman's contract through the end of the fiscal year and to revisit all project and repair costs on a quarterly basis. Motion carried unanimously.

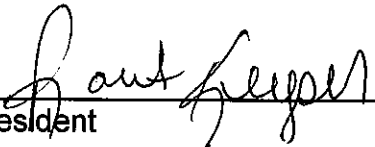
Paula Miranda requested permission to discuss Commissioner Subcommittees. She asked if Chris and Colleen are still responsible for the Scappoose area and portion of St. Helens, Scappoose Industrial Airpark and if Colleen and Terry are still responsible for the St. Helens area, Scappoose Bay Marine Park. Chris Iverson explained he and Colleen were appointed to be the liaisons for the repair work Mike and Rocky were hired to do and that the subcommittees still stand as they were appointed.

Robert Keyser handed out a draft offer letter for the Commission to review.

Terry Luttrell moved, Chris Iverson seconded a motion to approve offering employment to Mr. Patrick Trapp as per the offer letter with replacing "health insurance" in the severance paragraph with "COBRA payments". Chris Iverson, Robert Keyser, Mike Avent and Terry Luttrell voted yes. Colleen DeShazer abstained from voting. Motion carried.

Mike Avent moved, Terry Luttrell seconded a motion to extend a Human Resource Services contract with Richard Stellner until the end of the fiscal year amount to be negotiated between the Deputy Executive Director and Richard Stellner. Motion carried unanimously.

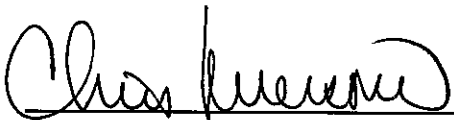
**THERE BEING NO FURTHER BUSINESS BEFORE THE COMMISSION THE MEETING
ADJOURNED AT 9:03 A.M.**



President

January 11, 2011

Date Commission Approved



Secretary