

**SCAPPOOSE BAY MARINE PARK  
ADVISORY COMMITTEE MEETING**

**June 01, 2010**

**Amended**

The Scappoose Bay Marine Park Advisory Board held their board meeting at 7:02 p.m. on June 01, 2010 at the Port office, 100 E Street, Columbia City, Oregon with the following present:

**Advisory Board Members:**

Bob Mathews  
Howard Blumenthal  
Bill Knight\*  
Bill Mansheim  
Patrick Geehan\*  
David Walker  
Perk Carter\*  
Colleen DeShazer\*\*

**Guests:**

Dawn Branum  
Terence Chappelle  
Rocky Thurman  
Mike Jones

**Staff:**

Craig Allison  
Peggy Dietz

\*\* Not present unexcused

\*Not present excused

**Call to Order**

The meeting was called to order by Chairman Bob Mathews at 7:02 p.m.

**Approval of Minutes**

Bill Mansheim moved Howard Blumenthal seconded the minutes as amended.

**Old Business**

- a) The handrail extension is in place, inspected and complete.
- b) The curbing repair and north side driveway extension is complete. The committee is concerned that the driveway is still not wide enough. Craig explained that it was widened three feet on each side, and to extend it further towards the road would have posed a risk with the ditch and required involvement with the county.
- c) Craig Allison, Commissioner Chris Iverson, Andrew Niemi, Mike Jones and Rocky Thurman walked through the marina to assess the remaining repairs to be done. The Lower Columbia Engineering report was used for identifying the repairs needed to complete the D dock's covered area. The repairs have been prioritized and the work orders have been generated to be done. They looked at the piers and structure to the dock as a whole. Mike said they have started working on the roof, the roof's walkway is off and the old inoperative sprinkler system is to be removed. The materials have been ordered for the burn-out panels. The repair to the fingers are an ongoing process.  
The committee would like to have a meeting this summer at the marina instead of having the meeting at the Port office, to review the repairs.  
The vendor has been contacted regarding the marina cameras. One camera is being repaired and another is ordered to replace a non repairable camera. Craig will look into why the computer web site is not working. The web site shows the activity recorded by the cameras at the marina.
- d) The process of getting bids to replace the gazebo roof is in process. It looks like the price will be a little above budget but needs to be done. The budget amount is \$5,000.  
The chimney needing to be repaired was discussed. The chimney's funnel seems to be in good condition and will not need any repairs.

d) The Request for Proposals for Professional Services at Scappoose Bay Marine Park is available now and completed RFPs will be submitted until June 15, 2010. This proposal is to commence permitting and proceed with design and engineering for buildable plans for the facility. The phase one time line is as follows:

1. Get proposals
2. Evaluate to choose firm
3. To present to Scappoose Bay Marine Park Committee for recommendations
4. Port Commission approval.

### New Business

a) Repair funding sources were discussed. The committee would like to use the Launch Fund account to pay for the parking lot, launch, channel marking, and transient moorage repairs, instead of the repairs to be paid from the insurance funds.

A discussion of dredging before the new dock is built was reviewed. The window of time allowed for dredging has a three month period. The committee thought that it was October through February. Maintenance dredging is ok to do once a year. The Multnomah Plywood property was used for the dredged spoils the last time the marina was dredged.

b) Craig met and talked with Lynette Rivers on how Columbia City implements their volunteer program. Craig came away with a list of elements they use in their program. Some questions that were raised were insurance issues, training and accountability. Craig suggested a sub-committee be established to put the program together. Bill Mansheim, Dave Walker, Bob Mathews and Howard Blumenthal volunteered to be on the committee.

c) The terms of Dave Walker, Bill Mansheim, and Perk Carter expire on June 30, 2010. Howard Blumenthal moved Bob Mathews seconded that Dave Walker, Bill Mansheim and Perk Carter be reappointed to the Scappoose Bay Marine Park Advisory Committee. Motion to recommend was approved. A resolution to the Port of St. Helens Commissioners will be presented for approval at the next meeting, June 9<sup>th</sup>, 2010.

Election of officers was moved to next meeting, July 6<sup>th</sup>.

The launch permitting procedure was moved for discussion to the July 13<sup>th</sup>, meeting.

### Public Comment

Terence Chappelle and Dawn Branum talked to the committee about ideas on how the Scappoose Bay Marine Park could help high school age students keep busy during the summer months by volunteering at the park.

### Adjourn

**THERE BEING NO FURTHER BUSINESS BEFORE THE ADVISORY BOARD THE MEETING  
ADJOURNED AT 8:26 P.M.**

By Howard Blumenthal  
~~Bill Mansheim~~  
Howard Blumenthal

Date Approved 7/13/10